

WELCOME TO KIDZ ZONE HOLIDAY CLUB...

"First of all thank you for choosing to attend our holiday club! We have a great team of staff and the primary goal for us is that PARENT'S feel CONFIDENT leaving their children in OUR CARE and that CHILDREN go home HAPPY with a lasting memory of their fun filled holiday experience based around themed days."

Please read below for everything you need to know..

If you need to get a message to us then please contact our main office on **01525 591036**, we have also listed the emergency contact number for each club below **please note the emergency contact numbers are only contactable during club hours should you need to get a message to the club staff – for any booking amendments you will need to contact our main office.**

Access to Club and Registration:

Beaudesert Lower School Appenine Way, Leighton Buzzard LU7 3DX	Please come to the green gate at main school entrance for registration and collection Club emergency contact tel: 07563 510007
St Marys Wavendon C E Primary School Wafandun Lane, Eagle Farm South, Milton Keynes MK17 7AA	Please come to the main school entrance for registration and collection. Club emergency contact tel: 07548 171951
Winslow Church of England Combined School Lowndes Way, Winslow, Buckingham MK18 3EN	Registration point / collection point: Outside of the main entrance to the school. Club emergency contact tel: 0759 815 4298
Dunstable Icknield Lower Sch Burr Street, Dunstable, LU6 3AG	Registration point / collection point: Come to the rear entrance of the school (not the main entrance) this will be signposted for you. Club emergency contact tel: 0752 243 2396
Tennyson Road Primary Sch (South) Tennyson Road, Luton, LU1 3RS	Registration point / collection point: Please come to main school entrance for registration and collection. Club emergency contact tel: 07856 928575
Thornhill Primary School Grove Rd, Houghton Regis, Dunstable LU5 5PE	Registration point / collection point: Please come to pedestrian gate by the main entrance Club emergency contact tel: 07783 332647

<p>The Grange School Staverton Road, Daventry Northants, NN11 4HW</p>	<p>Registration point / collection point: Please come to the gate of the main school entrance for registration and collection. Club emergency contact tel: 07749 654158</p>
<p>Jupiter Primary School Jupiter Dr, Hemel Hempstead HP2 5NT</p>	<p>Registration point / collection point: Please come to the main school entrance for registration and collection. Club emergency contact tel: 07519 438560</p>
<p>Lanchester Primary School Hempstead Road, Watford WD17 3HD</p>	<p>Registration point / collection point: Please come to the gate at the right hand side of the main school entrance for registration and collection. Club emergency contact tel: 07598 172029</p>
<p>Langford Village Primary School Peregrine Way, Bicester OX26 6SX</p>	<p>Registration point / collection point: Please come to the gate at the left hand side of the main school entrance for registration and collection. Club emergency contact tel: 07394 393530</p>
<p>St Edburgs Primary School (Lower Site) Ludlow Road, Bicester OX26 1EU</p>	<p>Registration point / collection point: Please come to the main school entrance for registration and collection. Club emergency contact tel: 0776 147 3464</p>
<p>Roecroft Lower School Buttercup Way, Stotfield SG5 4PF</p>	<p>Registration point / collection point: Please come to the main school entrance for registration and collection. Club emergency contact tel: 0735 598 6686</p>

Registration:

- Registration will take place outside at the locations listed above.
- Registration is open from the session times you have booked please ensure children are not signed in before your booked time.
- Please ensure children have appropriate footwear and clothing for the day.
- If your child has any medical conditions that were not declared upon booking or there has been a change in contact numbers that we need to be aware of, please ensure that you hand written information upon 'signing in' in the morning.
- On arrival a member of our staff will take note of your name, and the name of who is collecting your child that day. You will also be asked to give a 4 digit number on your first day at club – this will be used as a 'collection pin' that the person who collects will be asked at the end of the day.

Departure:

- Will take place at the same outdoor point as registration.
- Children will be lined up at the collection time for the group that you have booked so please arrive as close to this time as possible.
- We will not allow a child to leave the club unless they have signed out with a parent / guardian that was listed during the registration process in the morning. If there is a change of who is collecting your child please contact the club via the number above and ensure the person collecting knows the 4-digit pin you set.

What to bring:

- Food – Morning break snack, lunch and an afternoon snack (**no nuts – we are a nut free zone**). Either a lunch box or plastic bag is ok. Please bring a refillable drinks bottle with **your child's name on** – children can refill water bottles during the day.
- Suitable clothing for the weather forecast.
- **(Summer months only)** Sun cream and sun hat – **please arrive wearing sun cream** – our staff cannot physically apply cream for the children but we will remind them to reapply during break times. The once a day sun cream works well if suitable.
- **Please do not bring any toys, phones, devices or any unnecessary items from home – it's nice for children to socialise without these items 😊**

Water Games (Summer months only):

On hot days we often play water dodgeball, and water tag guns; please feel free to pack a towel and spare clothes **on any days where the weather forecast is warm.**

Breaks and Lunch times:

Children will have a morning snack from their lunch box; and lunch at lunchtime. We will also be having a short afternoon break so children can bring a snack for this time as well if you wish.

Children staying beyond 4pm will be provided a snack during this time.

End of day presentation:

Winners of any competitions or events will be announced; as well as the daily 'star award'.

Refillable drinks bottle:

We have plenty of drink breaks throughout the day so please ensure that **each day children have a named drink bottle they can refill.**

Safety Information:

Staff are first aid trained, and will deal with any injuries sustained and an accident report form will be completed and communicated to the parent or guardian upon collection.

Tuck Shop:

We have a daily tuck shop open after lunch has been eaten. £1 for 4 sweets

Lost Property:

Our team do our very best to make sure all children have all their belongings before going home each day – any lost property will be bagged and stored at the end of the day, so please let us know if you've lost anything.

Suitable Clothing:

Please ensure children have

- Suitable clothing you don't mind them playing in
- Warm clothing on cold days including **rain jackets for outdoor play as we like the children to have the choice to go outside whatever the weather!**
- Trainers

Washing hands:

Children and staff will wash their hands frequently throughout the day.

Look forward to seeing you at the holiday club

Kind Regards

KZ team

T - Main Office: 01525 591036 (open 8am - 5.30pm during school holidays)

E - hello@kidzzoneclub.com

W - www.kidzzoneclub.com