



Children's Well-being and Duty of Care Policy

1. Policy Statement

We are committed to ensuring the safety, well-being, and protection of all children in our care. We recognize our duty of care and will take all reasonable steps to provide a secure, nurturing, and inclusive environment where every child can thrive.

2. Aims

- To safeguard children from harm, abuse, and neglect.
- To promote the emotional, physical, and mental well-being of all children.
- To ensure staff understand and carry out their duty of care.
- To create an environment where children feel valued, listened to, and supported.

3. Responsibilities

All staff and volunteers must:

- Be familiar with and follow this policy and all related procedures.
- Act immediately on any concerns regarding a child's well-being.
- Report all safeguarding concerns to the Designated Safeguarding Lead (DSL).
- Maintain professional boundaries and confidentiality.

Management will:

- Provide regular training in safeguarding and health & safety.
- Ensure clear reporting procedures are in place.
- Monitor the implementation of this policy.

4. Safeguarding Procedures

- All staff must complete safeguarding training annually.
- Any signs of abuse or neglect must be reported to the DSL immediately.
- Records of concerns must be accurate, dated, and stored securely.
- We work in partnership with social services, schools, and families when needed.

5. Health and Safety

- Regular risk assessments will be carried out for all environments and activities.
- First aid equipment is available and maintained.
- Accidents and incidents are recorded and reported to parents/carers.

6. Supporting Children's Emotional Well-being

- We promote positive behavior and emotional resilience.
- Children have access to a trusted adult they can talk to.
- Bullying and discrimination are not tolerated and will be addressed swiftly.



7. Confidentiality

- Information is shared only when necessary to protect a child.
- Records are kept secure and in line with data protection laws.

8. Review

This policy will be reviewed annually or when legislation changes. All staff will be informed of any updates.

Date of Policy: Sep 2024

Review Due: Sep 2025