

WELCOME TO KIDZ ZONE HOLIDAY CLUB...

"First of all thank you for choosing to attend our holiday club! We have a great team of staff and the primary goal for us is that PARENT'S feel CONFIDENT leaving their children in OUR CARE and that CHILDREN go home HAPPY with a lasting memory of their fun filled holiday experience based around themed days."

Please read below for everything you need to know..

If you need to get a message to us then please contact our main office on **01525 591036**, we have also listed the emergency contact number for each club below **please note the emergency contact numbers are only contactable during club hours should you need to get a message to the club staff – for any booking amendments you will need to contact our main office.**

Access to Club and Registration:

Beaudesert Lower School Appenine Way, Leighton Buzzard LU7 3DX	Please come to the green gate at main school entrance for registration and collection Club emergency contact tel: 07541 834144
St Marys Wavendon C E Primary School Wafandun Lane, Eagle Farm South, Milton Keynes MK17 7AA	Please come to the main school entrance for registration and collection. Club emergency contact tel: 07541 834630
Linslade Lower School Leopold Road, Linslade, Leighton Buzzard, LU7 2QU	Please come to the main school entrance for registration and collection. Club emergency contact tel: 07541 834143
Winslow Church of England Combined School Lowndes Way, Winslow, Buckingham MK18 3EN	Registration point / collection point: Outside of the main entrance to the school. Club emergency contact tel: 07783 332643
Dunstable Icknield Lower Sch Burr Street, Dunstable, LU6 3AG	Registration point / collection point: Come to the rear entrance of the school (not the main entrance) this will be signposted for you. Club emergency contact tel: 07708 649677
Thomas Whitehead Academy Angels Lane, Houghton Regis, LU5 5HH	Registration point / collection point: Please come to right hand side of the main school entrance for registration and collection. Club emergency contact tel: 07761 666349

- Registration will take place outside at the locations listed above.
- Registration is open from the session times you have booked please ensure children are not signed in before your booked time.
- Due to social distancing we request that only 1 adult signs in a child.
- **Although no longer required – we are kindly asking parents to please wear a mask when dropping off and collecting your child and talking to our staff.**
- Please ensure children have appropriate footwear and clothing for the day.
- If your child has any medical conditions that were not declared upon booking or there has been a change in contact numbers that we need to be aware of, please ensure that you hand written information upon 'signing in' in the morning.
- On arrival a member of our staff will take your child's temperature using a contactless thermometer; if your child's temperature is above 38C you will not be able to attend the holiday club as per terms and conditions agreed to when booking.
- A member of our staff will then take note of your name, and the name of who is collecting your child that day. You will also be asked to give a 4 digit number on your first day at club – this will be used as a 'collection pin' that the person who collects will be asked at the end of the day.
- Social distancing – please social distance as we want our customers to feel safe when queuing for registration and collection; **the process will understandably take a little longer than normal due to the safety measures we are continuing to follow to do the utmost to keep everyone safe and the keep the club open all summer – thank you for your understanding in advance.**

Departure:

- Will take place at the same outdoor point as registration.
- Children will be lined up at the collection time for the group that you have booked so please arrive as close to this time as possible.
- We will not allow a child to leave the club unless they have signed out with a parent / guardian that was listed during the registration process in the morning. If there is a change of who is collecting your child please contact the club via the number above and ensure the person collecting knows the 4-digit pin you set.

What to bring:

- Food – Morning break snack, lunch and an afternoon snack **(no nuts – we are a nut free zone)**. Either a lunch box or plastic bag is ok. Please bring a refillable drinks bottle with **your child's name on** – children can refill water bottles during the day.
- Suitable clothing for the weather forecast.
- Spare t shirt / small towel – we will be doing lots of water based games (hopefully) these will be on warm days so feel free to pack a spare t-shirt and small towel each day in case the sun comes out ☺
- Sun cream and sun hat – **please arrive wearing sun cream** – our staff cannot physically apply cream for the children but we will remind them to reapply during break times. The once a day sun cream works well if suitable.
- **Please do not bring any toys, phones, devices or any unnecessary items from home due to our infection control policy.**

Breaks and Lunch times:

Children will have a morning snack from their lunch box; and lunch at lunchtime. We will also be having a short afternoon break so children can bring a snack for this time as well if you wish.

Children staying beyond 4pm will be provided a snack during this time.

Tuck shop:

We have a daily tuck shop open after lunch has been eaten.

£1 for 5 sweets

End of day presentation:

Winners of any competitions or events will be announced; as well as the daily 'star award'. Final day of camp each child will receive their certificate and a prize.

Rehydration Station:

We have plenty of drink breaks throughout the day so please ensure that **each day children have a named drink bottle they can refill.**

Safety Information:

Staff are first aid trained, and will deal with any injuries sustained (**wearing PPE**) and an accident report form will be completed and communicated to the parent or guardian upon collection; you will also receive a copy of the injury form by text (for injuries where it is necessary)

Lost Property:

Our team do our very best to make sure all children have all their belongings before going home each day – any lost property will be bagged and stored at the end of the day, so please let us know if you've lost anything.

Suitable Clothing:

Please ensure children have

- Suitable clothing you don't mind them playing in
- Warm clothing on cold days including **rain jackets for outdoor play as we like the children to have the choice to go outside whatever the weather!**
- Trainers

Washing hands:

Children and staff will wash their hands frequently throughout the day; on arrival at club, before and after activities, before and after eating, before and after playtime, and before coming home.

For all other safety measures please see our website www.kidzzoneclub.com

If you, your child, or anyone in your household has Covid-19 symptoms we ask you do not attend our holiday event under any circumstances and follow the latest government guidance.

Look forward to seeing you at the holiday club.

Kind Regards

KZ team

T - Main Office: 01525 591036 (open 8am - 5.30pm during school holidays)

E - hello@kidzzoneclub.com W - www.kidzzoneclub.com