



WELCOME TO KIDZ ZONE 'HAF' CLUB...

"First of all thank you for choosing to attend our HAF club! We have a great team of staff and the primary goal for us is that PARENT'S feel CONFIDENT leaving their children in OUR CARE and that CHILDREN go home HAPPY with a lasting memory of their fun filled holiday experience based around themed days."

Please read below for everything you need to know..

If you need to get a message to us then please contact our main office on **01525 591036**, we have also listed the emergency contact number for each club below **please note the emergency contact numbers are only contactable during club hours should you need to get a message to the club staff – for any booking amendments you will need to contact our main office.**

Access to Club and Registration:

Winslow Church of England Combined School Lowndes Way, Winslow, Buckingham MK18 3EN	Registration point / collection point: Outside of the main entrance to the school. Club emergency contact tel: 0759 815 4298
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- Registration will take place outside at the locations listed above.
- Registration is open from the session times you have booked – which are shown on your booking confirmation email – or you can see by logging in to your Kidz Zone account at www.kidzzoneclub.com and clicking on your booking receipt. Please ensure children are not signed in before your booked time.
- Due to over crowding we request that only 1 adult signs in a child.
- Please ensure children have appropriate footwear and clothing for the day.
- If your child has any medical conditions that were not declared upon booking or there has been a change in contact numbers that we need to be aware of, please ensure that you hand written information upon 'signing in' in the morning.
- A member of our staff will then take note of your name, and the name of who is collecting your child that day. You will also be asked to give a 4 digit number on your first day at club – this will be used as a 'collection pin' that the person who collects will be asked at the end of the day.

Departure:

- Will take place at the same outdoor point as registration.
- Children will be lined up at the collection time for the group that you have booked so please arrive as close to this time as possible.
- We will not allow a child to leave the club unless they have signed out with a parent / guardian that was listed during the registration process in the morning. If there is a change of who is collecting your child please contact the club via the number above and ensure the person collecting knows the 4-digit pin you set.

What to bring:

- Lunch is provided but you can bring a snack as well (**no nuts – we are a nut free zone**).
- Please bring a refillable drinks bottle with **your child's name on** – children can refill water bottles during the day.
- Suitable clothing for the weather forecast.
- Sun cream and sun hat – **please arrive wearing sun cream** – our staff cannot physically apply cream for the children but we will remind them to reapply during break times. The once a day sun cream works well if suitable.
- **Water Games:**
On hot days we often play water dodgeball and water tag guns; please feel free to pack a towel and spare T-shirt on any days where the weather forecast is warm.
- **Please do not bring any toys, phones, devices or any unnecessary items from home – it's nice for children to socialise without these items 😊**

Morning snack:

A morning snack isn't provided so you may wish to send one (**nut free**).

Lunch times:

Each day children will have a **healthy, hot lunch provided** (**there will be a vegetarian option each day as well for those of you that have listed vegetarian or meat specific requirements under your dietary requirements section when booking**); if you prefer you can send children with a packed lunch.

End of day presentation:

Winners of any competitions or events will be announced; as well as the daily 'star award'. Final day of camp each child will receive their certificate.

Rehydration Station:

We have plenty of drink breaks throughout the day so please ensure that **each day children have a named drink bottle they can refill**.

Safety Information:

Staff are first aid trained, and will deal with any injuries sustained (**wearing PPE where necessary**) and an accident report form will be completed and communicated to the parent or guardian upon collection; you will also receive a copy of the injury form by text (for injuries where it is necessary)

Lost Property:

Our team do our very best to make sure all children have all their belongings before going home each day – any lost property will be bagged and stored at the end of the day, so please let us know if you've lost anything.

Suitable Clothing:

Please ensure children have

- Suitable clothing you don't mind them playing in
- Warm clothing on cold days including **rain jackets for outdoor play as we like the children to have the choice to go outside whatever the weather!**

- Trainers
- Come with a sun hat – if hot
- Come wearing sun cream and with sun cream to top up if hot
- **On hot days please feel free to pack a t-shirt and towel – as we may do some water based games when it's hot!**

Washing hands:

Children and staff will wash their hands frequently throughout the day.

If you, your child, or anyone in your household has Covid-19 symptoms please follow the latest government guidance.

Look forward to seeing you at the holiday club.

Kind Regards

KZ team

T - Main Office: 01525 591036 (open 8am - 5.30pm during school holidays)

E - hello@kidzzoneclub.com

W - www.kidzzoneclub.com