

WELCOME TO KIDZ ZONE 'HAF' CLUB...

"First of all thank you for choosing to attend our HAF club! We have a great team of staff and the primary goal for us is that PARENT'S feel CONFIDENT leaving their children in OUR CARE and that CHILDREN go home HAPPY with a lasting memory of their fun filled holiday experience based around themed days."

Please read below for everything you need to know..

If you need to get a message to us then please contact our main office on **01525 591036**, we have also listed the emergency contact number for each club below **please note the emergency contact numbers are only contactable during club hours should you need to get a message to the club staff – for any booking amendments you will need to contact our main office.**

Access to Club and Registration:

Beaudesert Lower School Appenine Way, Leighton Buzzard LU7 3DX	Please come to the green gate at main school entrance for registration and collection Club emergency contact tel: 07541 834144
Clipstone Brook Lower School Brooklands Drive, Leighton Buzzard, LU7 3PG	Please come to the green gate to the left of the main school entrance for registration and collection Club emergency contact tel: 07541 833 375
Cranfield Community Centre Cranfield Community Centre Thillans, Cranfield, MK43 0WP	Please come to the main entrance for registration and collection. Club emergency contact tel: 07928 100348
Thornhill Primary School Grove Road, Houghton Regis, Dunstable, LU5 5PE	Registration point / collection point: Please come to the 'Grove Road' entrance which is the 'Old School' entrance. Use the gate at the right hand side of the main school entrance for registration and collection. Club emergency contact tel: 07783 332647
Dunstable Icknield Lower Sch Burr Street, Dunstable, LU6 3AG	Registration point / collection point: Come to the rear entrance of the school (not the main entrance) this will be signposted for you. Club emergency contact tel: 07708 649677
St Christophers Academy Gorham Way, Dunstable, LU5 4NJ	Registration point / collection point: Please come to right hand side of the main school entrance for registration and collection. Club emergency contact tel: 07719 619320

- Registration will take place outside at the locations listed above.
- Registration is open from the session times you have booked – which are shown on your booking confirmation email – or you can see by logging in to your Kidz Zone account at www.kidzzoneclub.com and clicking on your booking receipt. Please ensure children are not signed in before your booked time.
- Due to over crowding we request that only 1 adult signs in a child.
- Please ensure children have appropriate footwear and clothing for the day.
- If your child has any medical conditions that were not declared upon booking or there has been a change in contact numbers that we need to be aware of, please ensure that you hand written information upon 'signing in' in the morning.
- A member of our staff will then take note of your name, and the name of who is collecting your child that day. You will also be asked to give a 4 digit number on your first day at club – this will be used as a 'collection pin' that the person who collects will be asked at the end of the day.

Departure:

- Will take place at the same outdoor point as registration.
- Children will be lined up at the collection time for the group that you have booked so please arrive as close to this time as possible.
- We will not allow a child to leave the club unless they have signed out with a parent / guardian that was listed during the registration process in the morning. If there is a change of who is collecting your child please contact the club via the number above and ensure the person collecting knows the 4-digit pin you set.

What to bring:

- Lunch is provided but you can bring a snack as well (**no nuts – we are a nut free zone**).
- Please bring a refillable drinks bottle with **your child's name on** – children can refill water bottles during the day.
- Suitable clothing for the weather forecast.
- **Summer only:** Sun cream and sun hat – **please arrive wearing sun cream** – our staff cannot physically apply cream for the children but we will remind them to reapply during break times. The once a day sun cream works well if suitable.
- **Please do not bring any toys, phones, devices or any unnecessary items from home – it's nice for children to socialise without these items 😊**

Morning snack:

A morning snack isn't provided so you may wish to send one (**nut free**).

Lunch times:

Each day children will have a **healthy, hot lunch provided** (**there will be a vegetarian option each day as well for those of you that have listed vegetarian or meat specific requirements under your dietary requirements section when booking**); if you prefer you can send children with a packed lunch.

The planned menu is below – please note it may vary day to day due to food supplier shortages caused by the current situation

Mon – Chicken Nuggets / Mixed Veg / Brownie (Vegan Nuggets)
Tue – Pasta Bolognese / Garden Peas / Doughnut (Veg option pizza)
Wed – Hot Dog / Baked beans & potato wedges / flapjack (Veg option veggie dogs)
Thurs – Chicken / Mixed Veg & Potato / Strawberry Trifle (Veg option veggie fingers)

End of day presentation:

Winners of any competitions or events will be announced; as well as the daily 'star award'. Final day of camp each child will receive their certificate.

Rehydration Station:

We have plenty of drink breaks throughout the day so please ensure that **each day children have a named drink bottle they can refill.**

Safety Information:

Staff are first aid trained, and will deal with any injuries sustained (**wearing PPE where necessary**) and an accident report form will be completed and communicated to the parent or guardian upon collection; you will also receive a copy of the injury form by text (for injuries where it is necessary)

Lost Property:

Our team do our very best to make sure all children have all their belongings before going home each day – any lost property will be bagged and stored at the end of the day, so please let us know if you've lost anything.

Suitable Clothing:

Please ensure children have

- Suitable clothing you don't mind them playing in
- Warm clothing on cold days including **rain jackets for outdoor play as we like the children to have the choice to go outside whatever the weather!**
- Trainers
- Come with a sun hat – if hot
- Come wearing sun cream and with sun cream to top up if hot

Washing hands:

Children and staff will wash their hands frequently throughout the day.

Not attending sessions:

- Please note that if you don't turn up to the booked session(s) (**without giving notice of reason for absence by emailing hello@kidzzoneclub.com**) the rest of your booking will be cancelled with immediate effect with the spaces allocated to another child.

If your child has Covid-19 please do not attend.

Look forward to seeing you at the holiday club.

Kind Regards

KZ team

T - Main Office: 01525 591036 (open 8am - 5.30pm during school holidays)

E - hello@kidzzoneclub.com

W - www.kidzzoneclub.com